

Registration under Goods & Service Tax

SHUKLA GUPTA & ARORA

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1) If you are a Taxpayer having received Acknowledgement Reference Number (ARN):

You should be able to download the Provisional Registration Certificate from "Download Certificates" at GST website from 27th June 2017.

2) If you are a Taxpayer, who has saved the enrolment form with all details but has not submitted the same with DSC, E-Sign or EVC:

You will receive the ARN at your registered email ID, if the data given are successfully validated after 27th June 2017.

In case of validation failure (data like PAN not matching), you should be able to login at the same portal from 27th June 2017 onwards and correct the errors. You can refer the registered email for details of the errors.

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3) If you are a Taxpayer, who has partially completed the enrolment form:

You can login at the portal on the above mentioned date and complete the rest of the form.

4) If you are not an existing Taxpayer and wish to register newly under GST

You would be able to apply for new registration at the GST portal from 25th June 2017.

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GST Registration - Required Documents:

S. No.	Documents
1	Passport Size Photo
2	Active E Mail ID
3	Current / Valid Mobile Number
4	PAN Card

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GST Registration - Required Documents:

S. No.	Documents
5	Aadhar Card
6	ID Proof (Passport/ Voter ID/ Driving License)
7	Address proof of office (Electricity Bill/ Landline Telephone bill/ Municipal Tax copy/ Rent/ Lease Agreement / Consent Letter etc.

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GST Registration – Required Documents:

S. No.	Documents
8	Address Proof of Residence (Similar to point no. 7)
9	Business Proof (Registration Certificate)
10	Cancelled Cheque
11	Pass Book / Bank Statement

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GST Registration – Required Documents:

S. No.	Documents
12	Digital Signature of Authorised Signatory.
13	Authority Letter

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GST Registration - Required Documents:

1. Verification Code / PIN is received on registered mobile number and e - mail ID.
2. Validation process to take 3 working days. If no error found, RC is issued.

THANK YOU